

New Hampshire Council on Problem Gambling
Board of Directors Meeting Minutes
September 16, 2015

Present: Dot Duda, Maura McCann, Debi LaPlante, Abby Shockley, Peter Duda, Roy Woodman, William Butynski, Ed Talbot

A quorum was present and the meeting was called to order at 12:05 PM.

1. Dot called the meeting to order and stated that a quorum was present.
2. A motion was made by Debi LaPlante and seconded by Bill Butynski to approve the minutes of the June 16, 2015 board meeting. The motion was approved unanimously.
3. Dot brought up the vacancy of the Vice President's position and asked for nominations. Pete Duda nominated Maura McCann, who stated that she would serve in the position. The nomination was seconded and approved unanimously.
4. Pete Duda gave the Treasurer's Report, which after expenses left a balance of \$15,806.20. Ed mentioned that he had received the refund of the security deposit for the cell phone service and Pete said this will be reflected in the next report. A motion was made and seconded to approve the Treasurer's Report. This was approved unanimously.
5. In his Executive Director's Report, Ed outlined the following:
 - a. Visited the Conway Peer Support Center and answered questions.
 - b. Attended the New Hampshire Providers Conference Annual Meeting and was able to network with other attendees.
 - c. Met with NH Lottery Director Charlie McIntyre and Charlie commented that their proposed budget included funding for the NHCPG. Subsequent to our board meeting the lottery confirmed that their budget was approved and there would be funding in the amount of \$25,000
 - d. Filed 990N Annual Report with the IRS. It was accepted and confirmed.
 - e. We received notification from the Bank of New Hampshire that our grant request of \$1000 was not approved.
 - f. Attended the meeting of the Governor's Commission on Alcohol & Drugs.
6. The Board reviewed the matter of the Executive Director's contract. Dot suggested that the monthly compensation be changed from \$1,000 per month to \$2,500. There was brief discussion about the council's financial position and the length of the proposed contract. It was suggested that the length of the contract be amended to six months from twelve, giving the council time to react if the financial picture does not improve. The revised term was discussed and approved unanimously along with the increased monthly salary.
7. Dot reported that she attended the National Council on Problem Gambling conference in Baltimore in July. She handed out fact sheets that the NCPG has prepared for different segments of the problem gambling universe, such as: Gambling & Substance Abuse, Gambling and Corrections, Gambling among Older Adults, etc. These were distributed to board members to consider similar types of data sheets to develop for our constituents. Some of the other ideas discussed during her presentation include:
 - a. The council could consider creating cards with key questions to identify a gambling problem.

- b. Develop a plan for 'screening days' to be conducted at gambling venues such as bingo and poker halls, employer locations, other nonprofit facilities, etc. whereby we would provide resources (people, materials, training) to do the screening.
 - c. Conduct education and outreach at prisons and county jails.
8. The website update. Maura distributed the current wire frames (design of the page layout) and stated that the design company will start final development of the actual pages. When asked for a date the pages might be completed she suggested that we would have them by the next board meeting. The web committee members will work with Maura to provide any assistance in meeting or beating that timeframe.
 9. Comprehensive Plan. Abby has made additional notes to plan distributed at the last board meeting and they were distributed to the board members. Since state budgets are being finalized Bill suggested that Ed contact Joe Harding of the Department of Health & Human Services to advise him that the plan is near completion and advise that it will be made available within a couple weeks.
 10. New business items for the December meeting include: Fiscal Year 2016 Operational and Spending plan; Developing Revenue Streams
 11. Maura McCann made a motion to adjourn, which was seconded and approved unanimously.

The next meeting of the Board will be December 16, 2015 at the Lottery Headquarters in Concord NH.

Respectfully submitted,

Roy Woodman
Secretary